



## How To Turn Text Variables Into Numeric Variables

### Problem

A data file has been provided which contains numerical data, but where the **Question Type** has been set as being **Text**. For example, the data may be a weight variable, number of times a particular product has been purchased, price paid, etc. In this case, you want to set up the data as numeric. (e.g., to compute an average).

### Steps to solve

1. Select the question of interest in the in the Blue Drop-down menu.
2. Press the arrow button to the right of the Blue Drop-down menu.
3. Change the **Variable Type** from **Text** to **Numeric**. A new variable will have been created, immediately beneath the other variable.
4. Double click on the row number of the new variable, and you will return to the **Tables** tab with the new question being displayed in the Blue Drop-down menu.

### Additional reading

Terms shown in italics and bold can be found in the index of the *Q Reference Manual*, the *Quick Start Manual* and via the **Help** menu within Q.

### What to do if the problem is not solved

If these instructions are insufficient, please email us (**Help | Email Support...**) with a detailed description of what in the instructions is not working for you and we will either provide you with more comprehensive instructions, or, upon your request, we can do the analysis for you in your file (fees apply) .