



How To Re-apply a Code Frame in a New Project

Problem

You have an uncoded text question- maybe in a separate project, and you want to apply an existing code frame.

The code frame is a list of category names accompanied by the instructions that assign text responses to the categories.

For example, the list may include “Animals” and “Furniture” as categories, and the instructions accompanying the list may assign the response “Cat” to the Animals category and “Chair” to the Furniture category.

Steps to solve

1. In the **Variables and Questions** tab, select the Text Variables to be coded and right-click on the row number, click on **Insert Variable(s) | Code Text | New Code Frame...**
2. Select whether you would like responses to be classified under single or multiple codes. The coding interface will open
3. Click on the **Import** at the bottom left of the screen
4. Click **OK** when the message box appears
5. Select the .QCodes file that contains the code frame you wish to apply and click **Open**
6. Observe that the category names that accompany the code frame appear in the white code frame panel to the right
7. Observe also that the responses of the question being coded have been allocated to the imported categories using the rules of the imported code frame. This is indicated by the numbers in parentheses next to the code names

Additional reading

How To Apply a Set of Existing Code Names to an uncoded Text Question; How To Store a Code Frame For Use in Other Projects; How to Code a Text Variable; How to Text Variable Taking into Account the Response to Another Variable; How To Code several Text variables into a Multiple Response- Binary Question.

See *Text Variables* in the *Q Reference Manual* for more information on coding **text** variables

Terms shown in italics and bold can be found in the index of the *Q Reference Manual*, the *Quick Start Manual* and via the **Help** menu within Q.

What to do if the problem is not solved

If these instructions are insufficient, please email us (**Help | Email Support...**) with a detailed description of what in the instructions is not working for you and we will either provide you with more comprehensive instructions, or, upon your request, we can do the analysis for you in your file (fees apply) .