



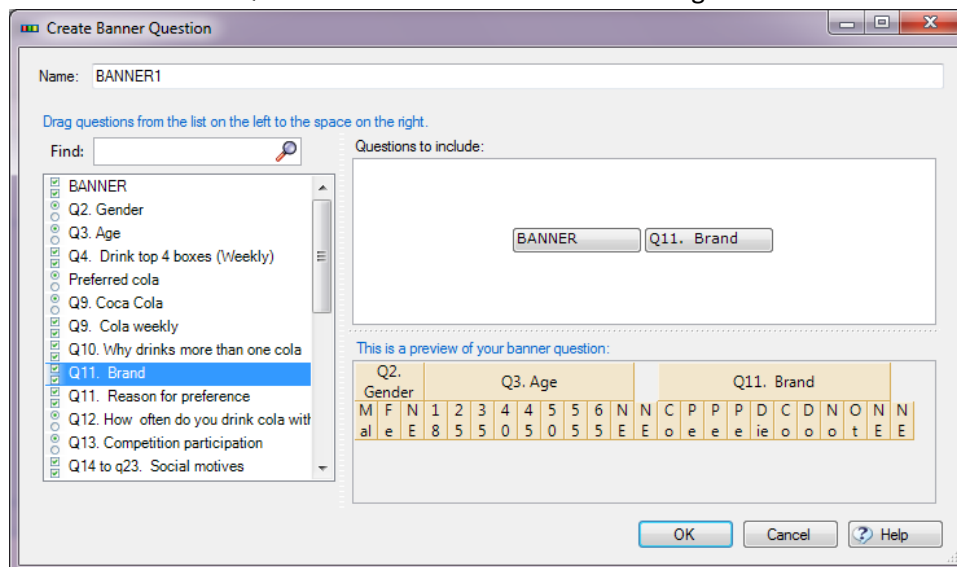
## How To Modify a Banner

### Problem

A Banner question `BANNER` has previously been created using **Analysis | Create Banner Question...** and it incorporates `AGE` and `GENDER` questions. You need to add a new question `BRAND` to the banner and don't want to create it from scratch.

### Steps to solve

1. Go to the **Tables** tab.
2. Click **Analysis | Create Banner Question...** in the main menu.
3. Drag your existing banner question `BANNER` from the left list onto the blank space on the right labeled **Questions to include**.
4. Drag the new question `BRAND` from the left list and drop it next to `BANNER` on the right space.
5. The Create Banner Question screen should look something like this:



6. Click **OK** to create this new banner question `BANNER1`.
7. Go to the **Variables and Questions** tab.
8. Find your old banner question `BANNER`.
9. Click the Hide tag (**H**) on one of the variable rows that belongs to the old `BANNER` question.
10. The old banner question will now be hidden from lists so it will not be confused with the new banner question. The reason you cannot simply delete the old banner question is because the new question depends on the old one.
11. Go to the **Tables** tab.

12. Any tables that referred to the old `BANNER` question now have a question mark icon.
13. Select all of these tables at once (by holding down the CTRL key and clicking with your mouse on the tables).
14. Look at the brown drop-down and it should say `[hidden] BANNER`.
15. Click the brown drop-down and select the new `BANNER1` question.
16. All of the selected tables should no longer have a question mark icon.
17. You have now successfully replaced the old banner question with the new modified banner question.

#### Additional reading

Terms shown in italics and bold can be found in the index of the *Q Reference Manual*, the *Quick Start Manual* and via the **Help** menu within Q.

To learn more about creating banners from scratch, see the *Tutorial Creating a Banner* on our Documentation web page.

#### What to do if the problem is not solved

If these instructions are insufficient, please email us (**Help | Email Support...**) with a detailed description of what in the instructions is not working for you and we will either provide you with more comprehensive instructions, or, upon your request, we can do the analysis for you in your file (fees apply) .